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**Event Booking**

**Terms & Conditions**

The following terms and conditions of sale apply to event requests, bookings and purchases made with the Forensic Psychotherapy Society (FPS).

**Bookings**

Places at events are guaranteed by written confirmation. Acceptance of delegates is at FPS’s discretion. If payment has not been made by the date of the event, FPS reserves the right to refuse admission.

If FPS cancels an event, our liability will be strictly limited to registration fees already paid for the meeting.

**Refund Cancellations Policy**

Full refunds are offered for cancellations made before 14 days before the event. Cancellations made after 14 days are subject to a 15% administration charge. No refunds will be offered for cancellations made within five working days of an event.

You may swap the name on the booking free of charge. This must be done in writing at least one day before the event.

Transfers to a separate event will need to be re-booked and our normal refund policy applies. If there is any difference in the event fee extra charges may be incurred.

This is our standard refund cancellation policy. Some events, such as those using external venues, or that offer accommodation or catering, may have an alternative refund policy dependent on the contract with the suppliers. This will be detailed on the event booking page. In these cases, the refund policy on the event booking page is applicable and this policy does not apply.

**Event Content**

Views and opinions expressed by speakers are their own and do not represent the views or opinions of FPS, event organisers or other speakers.

Delegates are expected to respect the confidentiality of any clinical material that might be discussed in our events. The content must not be recorded, conveyed or disseminated in any format and participants must not share access to the event with non-registered participants.

FPS accepts no legal responsibility for facts stated or opinions expressed during its events. It is the responsibility of individuals to satisfy themselves as to which facts and opinions should be relied upon in any way whatsoever.

**Data Protection**

FPS processes personal data in accordance with current data protection legislation. To find out what personal data we collect and how we use the data, please read our Privacy Policy.

A list of participants names and job titles/industries may be shared with speakers, organisers or other administrative staff for the purposes of the event only or marketing of other FPS events or training. FPS will never sell or share contact details with external third parties.

**Changes to the Terms and Conditions**

Please note that we reserve the right to update these terms and conditions at our discretion. Any revisions will become applicable at the time of publishing on the website. You are advised to review the booking terms and conditions every time you make a booking.

**Force Majeure**

In the event of a ‘Force Majeure Event’ caused by acts, events or omissions or non-events beyond reasonable control - including acts of God, riots, war, acts of terrorism, fire, storm, flood, earthquake or any disaster - FPS shall be deemed not to be in breach of any contractual arrangement or be liable to any other party in any manner whatsoever.